

Appendix 1 – Pre Opening costs to be funded through the 2018/19 Growth Fund

Opening Schools - Costs prior to opening		Primary 1 FE	£	1.5 FE	£	2 FE	£	Secondary	£
<b>Appointment of Headteacher</b>	Summer term salary	(L12-18) L15	29,710	(L15-21) L18	32,020	(L18-24) L21	34,500	(L37-43) L40	55,210
<b>Appointment of non-teaching</b>	Superintendent - w.e.f. 1 July	Sup 1 37 hrs	3,540	Sup 1 37 Hrs	3,540	Sup 2 37 Hrs	4,210	Sup 2 37 Hrs	4,210
	Admin Officer - w.e.f. 1 July	C 1 TTO 30hrs	2,850	C1 TTO 32.5 hrs	3,100	C1 TTO 37 hrs	3,560	-	-
	Business Manager	-	-	-	-	-	-	PO5-6 37 hrs	17,840
	p.a. to Headteacher	-	-	-	-	-	-	S5 37 hrs	8,890
<b>Costs of Appointment</b>	Head - 8% of yr1 salary	(L12-18) L15	5,740	(L15-21) L18	6,180	(L18-24) L21	6,660	(L37-43) L40	10,660
	Deputy - 8% of yr1 salary	L9	4,940	L12	5,320	L15	5,740	L24	7,180
<b>Governing Body meetings</b>	5 full gov.body @ £100		570		570		570		570
	4 sub ctte. @ £100		460		460		460		460
<b>Staff release time<sup>1</sup></b>	Head - Spring term (1day/wk after 1/2 term)	7 Days	1,400	7 Days	1,400	7 Days	1,400	7 Days	1,400
	Deputy - Summer (1/2 day per week)	7 Days	1,400	7 Days	1,400	7 Days	1,400	21 Days	4,200
	Co-ords - Summer (1/2 day per week)	7 Days	1,400	7 Days	1,400	7 Days	1,400	21 Days	4,200
			<b>52,010</b>		<b>55,390</b>		<b>59,900</b>		<b>114,820</b>

This funding is a pre-opening allowance and should be managed by the Governing Body to meet all pre opening costs.

Actual grades and timescales are to be determined by the Governing Body. The funding forms part of the budget of the new school and any balance becomes part of the overall balance at the new school.

<sup>1</sup> Staff release time is intended to contribute towards the cost of releasing these members of staff from their existing posts at other schools if required, prior to them being paid through payroll at the opening school.